



**DEPARTMENT OF THE ARMY
HEADQUARTERS
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD
FORT LEONARD WOOD, MISSOURI 65473-5000**

FLW Regulation
No 350-13

15 August 2002

Training
TRAINEE CONDUCT

Summary. The change to this regulation reflects transition to the United States Army Maneuver Support Center and Fort Leonard Wood, (MANSCEN & FLW).

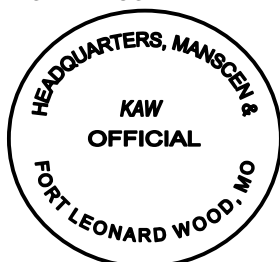
Applicability. This regulation applies to all personnel at Fort Leonard Wood (FLW) or assigned or attached to FLW units, regardless of physical location. A violation of this regulation subjects military personnel to disciplinary action under the Uniform Code of Military Justice, Federal civilian employees to disciplinary action under applicable personnel regulations, and contractor personnel to administrative action, including a bar from the installation.

Supplementation. Supplementation of this regulation is prohibited unless specifically approved by Headquarters, MANSCEN.

Forms. The "R" form located at the back of this regulation is authorized for local reproduction.

Suggested Improvements. The proponent agency of this regulation is the Staff Judge Advocate (SJA). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, SJA, ATTN: ATZT-JA, 125 E. 8th Street, Fort Leonard Wood, MO 65473-8942.

FOR THE COMMANDER:



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*This regulation supersedes FLW Reg 350-13, dated 29 April 1999.

1. Purpose. The purpose of this regulation is to provide standards for the conduct of trainees.

2. Required References and Prescribed Form.

a. Required References.

(1) Manual For Courts-Martial (MCM), Uniform Code of Military Justice (UCMJ). Cited in paragraphs 4 and 5b.

(2) FLW Reg 350-6, Training. Cited in paragraph 5c.

b. Prescribed Form. FLW Form 1445-R, I Am Soldier. Prescribed in paragraph 5c.

3. Explanation of Acronyms and Definitions.

a. Acronyms used in this regulation are explained in the glossary.

b. Definitions.

(1) FLW personnel includes -

(a) Members of a uniformed service (other than initial entry training (IET) enlisted service members) who are assigned or attached to FLW units regardless of physical location, performing temporary duty with FLW units, or training with FLW units. United States Navy (USN), United States Marine Corps (USMC) and United States Air Force (USAF) members at FLW pursuant to Interservice Training Review Organization (ITRO) are considered FLW personnel.

(b) Service members with prior service who have previously completed IET and are attending Skill Level 1 Training (Advanced Individual Training (AIT)) as a result of reclassified reenlistment actions, and acquiring additional skill identifiers.

(c) Appropriated and nonappropriated fund (NAF) civilian personnel assigned to, working at, or being trained with FLW units.

(d) Military personnel of other nations assigned to or participating in training with FLW units.

(e) Contractor personnel working on FLW.

(2) Trainee includes enlisted service members -

(a) Undergoing IET (e.g., Basic Combat Training (BCT), One Station Unit Training (OSUT), or AIT), including those released from training, unless excluded by paragraph 3b(1)(a) above.

(b) Undergoing processing for this training (e.g., Reception Battalion).

(c) Awaiting training.

(d) Awaiting separation or medical processing (including those released from training).

(e) Holding over on FLW before or after completing training for any reason and for any length of time, and before signing into a permanent unit.

4. Applicability. This regulation applies to all personnel at FLW, including trainees, assigned or attached to FLW units, regardless of physical location. A violation of paragraph 6 of this regulation constitutes a violation of a lawful general regulation and subjects military personnel to disciplinary action under UCMJ, Article 92, Federal civilian employees to disciplinary action under applicable personnel regulations, and contractors personnel to administrative action, including a bar from the installation.

5. Orientation of Trainees. FLW personnel will brief all trainees -

a. At the 43d Adjutant General (AG) Battalion (Reception) on their duties, and standards of conduct as soldiers under this regulation and the necessity to report any violations of this regulation to their chain of command, Inspector General (IG), SJA or chaplain.

b. That making false allegations and/or false official statements could result in administrative and/or punitive action under the Uniform Code of Military Justice, and that false allegations/official statements may adversely affect their units.

c. During the initial training company commander's orientation on the contents of this regulation, FLW Reg 350-6, and FLW Form 1445-R (I AM A Soldier). A completed FLW Form 1445-R will be maintained in the soldier's local record.

6. Prohibited Conduct for Trainees.

a. Trainees will not engage in any nonprofessional personal or social relationship with any FLW personnel on or off FLW. This standard prohibits trainees from behavior which includes, but is not limited to, dating; any type of sexual activity including intercourse, (touching of a sexual nature), hugging, kissing, hand holding, or physical caressing; meeting privately with FLW personnel for any purpose of entertainment, dining, recreation, sport, or intimacy; writing personal letters; having personal telephone conversations unrelated to the training mission; playing cards or gambling; dancing; being entertained in a private home, sharing a motel room; being transported in a privately owned vehicle (POV); or other activities of a personal nature not required in the performance of official duties. Attempting to or soliciting to engage in this type of behavior with FLW personnel is also prohibited.

b. Trainees will not engage in any sexual activity with trainees. This standard prohibits, but is not limited to intercourse, touching of a sexual nature, hugging, kissing, hand holding, and physical caressing. Trainees are also prohibited from sharing a motel room with a trainee of the opposite sex. Attempting to or soliciting to engage in this type of behavior with trainees is also prohibited.

c. This paragraph does not prohibit the normal exchange of military courtesies; the standard courtesies extended at command-sponsored functions; participating in religious activities; activities specifically approved by the commander; or brigade or installation-approved functions/activities open to both FLW personnel and trainees.

d. This paragraph does not prohibit interaction between members of immediate families or those based on preexisting bona fide relationships with FLW personnel or the trainee's family. Trainee's may maintain preexisting relationships with FLW personnel who are family members, as well as family members of FLW personnel, without violating this provision provided the relationships satisfy each of the following circumstances:

(1) Normal personal or social interactions between relatives by blood or marriage, or other long-standing relationships such as godparents;

(2) Interaction consistent with duties and responsibilities or other prohibitions of this regulation (e.g., dating or sexual activity); and

(3) Relationship, disclosed to and scope of interaction approved by unit commander of FLW personnel and the unit commander of the IET soldier.

e. Trainees are prohibited from consuming, purchasing, storing, or having another purchase for them, any alcoholic beverage on Fort Leonard Wood. AIT soldiers, while on authorized pass, who are of legal age (21) may purchase and consume alcoholic

beverages at Morale, Welfare and Recreation (MWR) activities (e.g., the Bowling Alley). Alcoholic beverages must be consumed only inside the facility where purchased or on the premises.

f. Trainees are not permitted to use tobacco products. This policy is in effect from the time the trainee arrives at the Reception Battalion and remains in effect until they graduate from OSUT, or AIT.

g. Trainees are prohibited from the use of drugs, legal and illegal, prescription and non-prescription, vitamins and nutritional supplements not prescribed to them by medical personnel, unless approved by the unit commander.

h. Trainees are prohibited from the storing, carrying, or having access to weapons or pyrotechnics of any type not issued to them for the purpose of training. Trainees must maintain accountability and cleanliness of all issued weapons.

i. Trainees are prohibited from sexually harassing any trainee, FLW personnel, or civilian, whether on or off the installation.

j. Trainees are prohibited from entering into the sleeping area or latrine of a soldier of the opposite sex, unless required in the performance of official duties, and then only when accompanied by their battle buddy.

k. Trainees are prohibited from wearing left shoulder sleeve insignia on either the class A or battle dress uniform (BDU).

l. Trainees are prohibited from wearing civilian clothing, either on or off the installation, except as specifically authorized by their chain of command.

m. Trainees are prohibited from visiting the FLW Post Main Exchange area during duty hours except -

(1) When escorted by their drill sergeant, or

(2) On graduation day or the day before graduation day, and only if dressed in either Class A or Class B uniform; or

(3) When pending medical discharge or entry level separation (ELS) and authorized by their commander or 1SG via a pass card.

n. Trainees are prohibited from operating a privately owned motor vehicle at any time on or off the installation, except off the installation while on approved leave or pass during EXODUS.

o. Trainees may not depart the boundaries of Fort Leonard Wood without specific chain of command approval.

7. Basic Obligations and Rights of the Trainee. Trainee's will adhere to their basic obligations and rights as reflected in FLW Form 1445-R, both on and off the installation, regardless of the means of travel, whether by government, public, or private conveyance.

Glossary

AG
Adjutant General

AIT
advanced individual training

BCT
basic combat training

BDU
battle dress uniform

ELS
entry level separation

FLW
Fort Leonard Wood

IET
initial entry training

IG
Inspector General

ITRO
Interservice Training Review Organization

MANSCEN & FLW
United States Army Maneuver Support Center and Fort Leonard Wood (same as MANSCEN)

MWR
Morale, Welfare, and Recreation

NAF
nonappropriated fund

OSUT
one station unit training

POV
privately owned vehicle

Reg
regulation

SJA
Staff Judge Advocate

USAF
United States Air Force

USMC
United States Marine Corps

USN
United States Navy

I AM A SOLDIER

Proponent is OSJA, FLW Reg 350-13

I. My basic obligations/duties are -

1. To follow orders to the best of my ability and as quickly as possible.
2. To be on time for formations and duties.
3. To put forth maximum effort in all training.
4. To ask questions when instructions are not clear.
5. To inform my drill sergeant of any problems that I may have which need attention.
6. To respect the dignity, personal property and privacy of my fellow soldiers.
7. To cooperate with my cadre and fellow soldiers.
8. To be honest in my dealings with fellow soldiers and my cadre.
9. To secure and take care of my individual clothing and equipment.
10. To keep myself and my barracks clean and neat.
11. To speak in a respectful manner without using abusive and degrading language.
12. To report to my chain of command any violations of my rights or other wrong doings of which I have knowledge or observe.
13. To wear my uniform correctly and with pride.
14. To not lie, cheat, or steal or tolerate those who do.
15. To not engage in conduct prohibited by FLW Reg 350-13, paragraph 6.

II. My basic rights are -

1. To be properly trained to perform my duties as a soldier.
2. To be treated fairly, with dignity and respect that all individuals deserve.
3. To undergo no training or correction which is degrading or harmful.
4. To be rated on my performance and attitude, regardless of my religion, age, race or sex.
5. To be spoken to without abusive or degrading language.
6. To be informed of the standards that I must meet and my progress towards those standards.
7. To discuss problems with my drill sergeant, first sergeant, or company commander.
8. To be free from compulsion to give money or personal service to any person except as authorized by Army regulations regarding personal finances, just debts owed to the government or others and dependent support.
9. To talk with the Inspector General, Chaplain, legal counsel, elected government officials and my chain of command without fear of ridicule or harassment from my cadre or fellow soldiers.
10. To report any incidents of mistreatment or abuse without fear of ridicule or harassment from my cadre or fellow soldiers.
11. To go on sick call when necessary.

III. The undersigned has been briefed and fully understands the rights and responsibilities of a soldier in training and was given the opportunity to ask questions in regards to this regulation.

NAME: _____ Date: _____
(Printed: Last, First, Middle)

UNIT: _____

SIGNATURE: _____

***This form will be maintained in the soldier's local record.*